

Pre-proposal Application Form

GBIF/UNESCO Chairs in Biodiversity Informatics

(Please note that the overall length of the submission should be 8 pages maximum)

Deadline for submission: 15 March 2004

GBIF ENDORSEMENT

(this section is to be filled out by a GBIF Participant as a recognition of their endorsement to this application)

Name:
Institutional Affiliation:
Country:
Phone and fax numbers:
e-mail:

Please provide the following information:

A. Basic Institutional Data

1. Project title
2. Expected starting date
3. Duration
4. Domain(s) or discipline(s) concerned : Biodiversity Informatics (*do not fill this line*)
5. Name of host institution(s)
6. Faculty(ies)/Department(s) concerned
7. Project leader/contact person (name)
8. Full contact address/telephone/fax/e-mail

B. Project Description

1. Project: “GBIF-UNESCO Chair”

2. Specific domain(s) or discipline(s)

In this section you should indicate how the domain(s) or discipline(s) chosen is (are) directly related to priorities for national or regional development in biodiversity informatics and why high-level human resources are vital for these objectives.

3. General (long-term) and specific (short-term) objectives

(200 words max.)

4. Type(s) of activity *(please indicate with an “x” in the relevant area)*

- Post-graduate teaching programme []
- Training []
- Research []
- Visiting professorships []
- Scholarships for students []
- Institutional development []
- Strengthening of information/library services, laboratories, etc. []
- Other [] (*Please specify*)

5. Proposed schedule of activities

Please attach a detailed timetable related to the plan to implement the activities.

6. Expected results, concrete outputs and timelines (*use a table format*)

7. Target beneficiaries:

- Students []
- Academics []
- Professionals []
- Other (specify) []

8. Other relevant information (*if applicable*)

C. Partnerships/Networking

1. Participating institutions (*name and full contact information of each*)

- Confirmed*:
- Proposed:

**Please attach letter(s) of support to be signed by the Head of the institution(s) concerned.*

2. Other inter-university and scientific networks in the same field (*include name and full contact information of each*)

- Sub-regional:
- Regional:
- International:

3. Please state motivations for linking up with their activities.

D. Funding of the Project

1. Total project budget

(Please give a general indication of costs/year in US\$ for such items as: salaries, travel expenses, meetings, administrative costs, equipment, etc.)

2. Contribution of your institution

- Budgetary provision (in US\$):
- In-kind services (in US\$):

3. Extra-budgetary resources required

(Please refer to the total project budget under D.1 and indicate which costs you expect to be covered by extra-budgetary sources.)

4. Donor funding

(Please specify amounts and purposes as per D.1 above)

- Already secured (in US\$ or in any other currency):
- Required (in US\$):

5. Proposed funding sources

(e.g. UNDP, regional development banks, foundations, NGOs, national/bilateral donors, the business sector etc. Indicate those funding sources which your institution/association or the national authorities in your country are in a position to approach. Indicate those for which you request UNESCO and GBIF's assistance in making these approaches).

E. Support

- **Institutional**

(Please note that the project should be presented by the vice-chancellors, rectors, presidents of the participating institutions, for which evidence should be provided.)

- **National Commission:** *(N.B At this time, approval for the pre-proposals from the UNESCO National Commissions is not required. However, full proposal will later be submitted to the UNESCO National Commission in the respective country for their approval.)*

- **Other**

(Please specify other types of support and related sources from which the proposal benefits.)

F. General

Please add any information relevant to the proposal which has not been covered by the previous sections of this application form.

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Checklist

- * GBIF Board members to communicate information about the GBIF/UNESCO Chairs call for pre-proposals
- * Academic institutions prepare pre-proposals
- * GBIF Participant endorses and sends pre-proposal to GBIF Secretariat (Please send pre-proposals to btorres@gbif.org)
- * Pre-proposals are reviewed and selected by GBIFS and UNESCO (4 for developing countries and 2 for developed countries)
- * Selected pre-proposals are turned into full proposals
- * Full proposals are sent to UNESCO National Commissions for their endorsement.
- * UNESCO National Commissions submit it to UNESCO, who in consultation with GBIF will grant the final approval.
- * UNESCO (with GBIFS support) engages in fund raising for the selected proposals.

For any queries about the GBIF/UNESCO pre-proposals contact Beatriz Torres (btorres@gbif.org) or Salvatore Arico (s.arico@unesco.org)